

# Huntley Centennial Public School

## Parent Council Meeting

November 6th, 2023

7pm

Huntley Centennial P.S. Library

### Attendees:

Jennifer Said	Shirley Keith
Katie Payne	Angela Alguire
Dawn Disdale	Meghan Schuler (Vice Principal)
Katie Buck	Jeff Gervais (Principal)
Stephanie Adkins	Alexis George
Lisa Smith	Cheryl Arnott

### Regrets:

Shari Fisher	Amith Horra
Ginette Taylor	Amanda Cybulski
Laura Taggart	Donna Coutts (Teacher Representative)
Nimisha Kakkar	

### Approve Minutes from October 2023

The minutes of the Parent Council meeting held in October 2023 were approved by Angela Alguire, seconded by Katie Payne.

### Approve Meeting Agenda & Commence Meeting

The meeting agenda was approved by Cheryl Arnott, seconded by Stephanie Adkins. The meeting was therefore called to order.

### Opening remarks

Jennifer Said, co-chair thanked all those in attendance for coming to the meeting. She remarked that the Parent Council has already been busy and had successfully run a couple fundraisers, noting that there had been a good number of volunteers helping thus far.

### Introductions

All those in attendance, as listed above, introduced themselves.

## Reports/Committees

### Treasurer Report

The following items were noted:

- The new Parent Council is getting caught up; new signing authority had been set up and cheques were being written
- Two fundraisers were completed (soccer canteen & DFS online fundraiser), each brought in around \$1,700; proceeds from the soccer canteen would go towards the Junior ski days;
- New fundraisers would be starting soon.

### Principal's Report

Jeff Gervais noted the following:

- Stacey Hearn was back in the office for half days, returning full time in hopefully two weeks. Wendy Norton had been filing in;
- Teachers had been working on progress reports; Jeff & Meghan were in the review process; Parents would need to know their child's OEN # (details on how to access this would be sent out to parents);
- Parent-Educator Interviews would be held November 23rd & 24th; booking would be online this year via School Interviews.ca; info to be released to parents soon;
- Transportation - all buses are running! 10 buses now. There may still be delays or changes but all the routes are back. School administration is now evaluating morning drop off and afternoon pickup to ensure it is as smooth as possible. Parents are encouraged to park on side streets and utilize the crossing guard at the corner of Langstaff Rd. and Donald B. Munro Dr. The Medical Centre located across the street has reached out to ask that parents be reminded that there is no parking available at the centre. Will evaluate winter time traffic issues in the coming months;
- Recess switch - as of October 18th all students have the nutrition breaks and recess at the same time; this was helping relieve staffing pressures and it was felt that it had a good impact on the atmosphere in the school; hot lunches are going more smoothly and lunch monitors have been reinstated.

### Teachers' Report

Donna Coutt's submitted a report which highlighted the following:

- An update on the junior girls & boys soccer tournaments as well as the intermediate cross country meet and football tournament;
- Lunch and bus monitors; both systems were working well;
- Leadership club and gardening club were underway and being enjoyed by students;
- Huntley Howlers choir was rehearsing and would perform at the Remembrance Day ceremony; a discussion ensued as to whether parents could attend the ceremony; it was unlikely due to the larger student population and consideration for space;
- Ms. Dean had selected the musical so stay tuned;
- The Grade 3 students were currently participating in the "Swim to Survive" program;
- The Grade 1 students had a field trip to Hidden Lake;

- The Grade 7 students were participating in an Outdoor Education program;
- The “We Scare Hunger” Food drive had been successful and it was great to see many costumes on Hallowe’en;
- Upcoming events included an intermediate trip to the Ottawa 67s game, the Grade 7 vaccine clinic, a Humane Society presentation, and a Rock the Arts puppet show.

## **Open Action Items**

### **Hot Lunch and Milk Program**

It was noted that the kinks had been sorted out and the program was running well. The Mad Radish had adjusted the level of spiciness and the milk supplier was now correctly delivering the quantity of milk needed; it was also noted that a survey would be sent out heading into the second term to obtain parent feedback.

### **DFS Fundraiser and Soccer Tournament**

The DFS online fundraiser closed at the end of October and raised \$1,785, which was a similar yield to what was raised through Purdy in the previous year; DFS was easier to disseminate to families, cutting down on administration time; items would be picked up December 4th at the end of the day.

### **Online Auction**

The auction was live, had bids totalling over \$5,000, and would run until November 23rd; there was a \$130 administration fee charged by the host website, the goal was to earn \$15,000 for the school.

### **Holiday Bazaar**

Would be held December 7th; donations collected as of November 20th; it was confirmed that a “Santa Claus” had been secured.

### **Pickle Vixen**

Owned by parents of students it was a fundraising opportunity, offering discounted dips; it would run virtually, launch soon, with pickups in december; pickups would be structured due to the items being refrigerated; online websites for payments could be considered.

### **Food Cupboard**

A generous donation of \$5,000 to help support the school’s Food Cupboard had been received; the donor was thanked; the school could also consider helping families in need with this money, perhaps by subsidizing hot lunches; this could be discussed again at a future time and, if needed, a sub-committee could be formed to oversee the use of this donation;

It was confirmed that one re-stocking of the Food Cupboard had been made so far this year; discussion occurred on what to keep in stock in the food cupboard and whether or not it was useful to notify the parents of children who are seeking additional food at school.

**PIC and OCASC Rep**

Discussion deferred to next meeting.

**New Business**

**Staff Appreciation Lunch**

A date for the annual staff appreciation lunch was discussed; it was decided to host it as early dinner as part of Parent Educator Interviews on November 23rd; it would be catered.

**Discuss Fundraisers and Events for Second Term**

Discussion deferred to next meeting.

**Adjourn Meeting**

On the grounds that no further business was left outstanding it was moved by Cheryl Arnott, seconded by Katie Payne, to adjourn the meeting at 8:32pm.